

**RULE ELEVEN**

**GENERAL PROVISIONS**

**11.1 - Nominations**

(a) Nominations which require House confirmation shall be referred by the Speaker to a standing or special committee for consideration.

(b) Committee reports on nominations shall be combined for consideration by the House. To be approved by the House, the combined report shall be adopted by a majority of the Members of the House. At the request of any Member a nominee shall be separated from the combined report and considered individually by the House. The Majority Floor Leader shall be responsible for preparation and submission of the combined report.

**11.2 – Impeachments**

No investigating committee formed for the purpose of considering articles of impeachment shall be formed unless first authorized by a resolution of the House or by the Speaker. The resolution shall define the duties and time period during which the committee shall function. Any Member or Members requesting the investigation shall not serve as chair of the committee.

**11.3 – Call of the House**

Call of the House may be moved at any time by any Member, but must be seconded by fifteen (15) Members. If such motion prevails, the business pending shall be suspended, the roll shall be taken, and the names of the absentees ascertained. The Chief Sergeant at Arms shall then be directed by the Presiding Officer to compel the attendance of the absent Members. After one (1) hour has expired, the roll shall again be taken and absent Members noted in the Journal, and the business suspended upon the roll call shall proceed. If, however, before the expiration of the hour, all absent Members, not otherwise excused, shall appear, the business pending shall then proceed. If a Call of the House be ordered, a motion to "work under the Call of the House" shall be in order, and if adopted, the House shall proceed with any other business at hand except that interrupted by a Call of the House. The Speaker, seconded by five (5) Members, may move a Call of the House and send for absent members, provided there be not a quorum present. In all cases where an absent Member shall be sent for and fails to attend in obedience to the summons, the report of the Chief Sergeant at Arms shall be entered in the Journal.

**11.4 - Honorary Appointments**

No honorary appointments shall be recorded in the House Journal.

### **11.5 – Lobbying**

(a) All lobbying activities directed at the House shall be governed by Sections 4249-4255 of Title 74 of the Oklahoma Statutes and such other applicable rules lawfully promulgated by the Oklahoma Ethics Commission.

(b) No monetary contributions shall be accepted by any Member or his or her staff on Capitol property at any time.

### **11.6 - Designated Smoking Areas**

No person shall smoke within those parts of the Capitol Building assigned to the House. Members, employees or visitors wishing to smoke shall use designated smoking areas inside or outside the Capitol building.

### **11.7 - Members of the Press**

No persons shall be admitted to the House press gallery except members and staff of the House, members of the press bearing permits signed by the Speaker and the Chairs of the Capitol Press organizations, and guests with the written permission of the Speaker and the Chairs of the Capitol Press organizations.

### **11.8 - Legislative Records**

(a) Records that are required to be created by these Rules or that are of vital, permanent or archival value shall be maintained in the Office of the Chief Clerk. Whenever necessary, but no more often than annually or less often than biennially, records required to be maintained shall be archived with the Oklahoma Department of Libraries.

(b) Other records that are no longer needed for any purpose and that do not have sufficient administrative, legal or fiscal significance to warrant their retention shall be disposed of systematically.

(c) A digital recording shall be made of each day's session by the Office of the Chief Clerk which shall be compiled and stored on a digital device suitable for archival purposes.

(d) The committee staff assigned to each existing committee shall ensure compliance with this Rule for all records created or received by the committee or for a former committee whose jurisdiction has been assigned to the committee.

(e) The Speaker and all House officers, under the direction of the Speaker, shall ensure compliance with this Rule for all records created or received by their respective offices and their predecessors in office.

**11.9 - Convening Restriction**

No legislative day shall begin between the hours of 12:00 midnight and 8:00 a.m. on any calendar day.